

DARKE COUNTY SCHOLARSHIP FUND

2017 Scholarship Application

INFORMATION AND INSTRUCTIONS

Make sure all of the following boxes are checked before submitting application packet.

The Darke County Scholarship Fund (formerly Senior Scribes Scholarship Fund) is a non-profit organization supported by donations. Any student seeking a college education with an emphasis in public communication and related fields is eligible to receive this scholarship. Scholarship monies must be used to cover tuition expenses.

SCHOLARSHIP APPLICATION MUST INCLUDE THE FOLLOWING:

(Recommendation: Applicant should make copies of all parts of the application for personal file)

- 1. Completed **current** application form.
- 2. **OFFICIAL TRANSCRIPT** of high school or college grades (for security reasons, blacken out social security number).
- 3. Career goal statement - (1,000 words or less) to include events that led to career choice, past experience in chosen field, and short and long-term educational and career goals. Include any special circumstances that might affect any of the rating areas. In addition to attaching your career goal statement to the application, email a word document file containing the career goal statement to editor@countynewsonline.org.
- 4. Resume which includes honors, awards, offices held, extracurricular activities, volunteer and work experiences in the intended field of study (number of hours weekly, monthly, etc. should be noted).
- 5. Wallet-sized color photo and emailed digital version of color photo to editor@countynewsonline.org.
- 6. Signed and dated sections a, b, and c on page 2.
- 7. **All** of the above requirements **must** be met for the application to be considered.
 - **INCOMPLETE OR LATE APPLICATIONS** will **not** be considered.
 - **APPLICATIONS must be postmarked ON OR BEFORE THE LAST FRIDAY IN FEBRUARY**
 - **All submitted materials remain the property of Darke County Scholarship Fund**

Evaluation Criteria

The Darke County Scholarship Fund scholarship committee will consider the application based on the following criteria:

In your career goal statement the following should be addressed. The sequence shown does not portray any level of importance.

General:

- Explain the importance of this scholarship in meeting your educational goals.
- Define your leadership capabilities.
- Give examples of community service, your level of involvement, and its personal significance.

Public Communications:

- Describe what you know about the field of public communications.
- Describe your involvement with
 - a school or commercial publication (electronic or print). Address length of time involved, degree of leadership, and experience.
 - website or blog
 - newspaper production (pagination/ page-building)
 - news broadcasting and public speaking
- Provide in digital form published samples of your work in a school or commercial publication (electronic or print): articles, photography, art work, cartoons, paginated pages, website/blog, and broadcasting/public speaking. Email to editor@countynewsline.org.
- Give opinion of your skill in the above areas.
- Address additional public communication-related topics or qualifications that were not directly specified above.

Application Form

First name _____ Middle Initial or Name _____ Last name _____

Permanent Address _____

City _____ State Ohio Zip _____

Daytime phone _____ - _____ - _____ Evening phone _____ - _____ - _____

Cell phone _____ - _____ - _____

E-mail _____

Current Level of Education: (circle) High School: Senior College: Freshman Sophomore Junior

I will (have) graduate(d) from _____ High School.

I plan to attend _____ in _____ of 2017.
(college, university, tech) (month)

Major(s) and/or Minor(s): _____

Parent(s)/Guardian(s) Name(s): _____

Address _____

City _____ State _____ Zip _____

Phone _____ - _____ - _____ E-mail _____

Mail applications to:

*County News Online
Attention: Darke County Scholarship Fund
PO Box 1113
Greenville, Ohio 45331*

Applications must be received by the last Friday of February. The Darke County Scholarship Fund Committee will review the application and present their recommendation to The Darke County Scholarship Fund Board of Directors.

The Darke County Scholarship Fund Board of Directors will provide **notification of an applicant's acceptance no later than April 1.**

Acknowledgment Signatures: (sections a, b, and c)

a) I certify that this application and supporting documents are accurate, and I authorize the Darke County Scholarship Committee to make inquires and verify all statements on this application, if deemed necessary.

I understand any falsification of material facts will result in the application being rejected.

Signature of Applicant

Date

b) I grant permission for the Darke County Scholarship Fund to use materials and information contained in my scholarship application for advertising and publicity purposes. I understand that my address, phone number, and transcript will **NOT** be made public.

Signature of Applicant

Date

c) I grant permission for the Darke County Scholarship Fund to use my photo for advertising and publicity purposes.

Signature of Applicant

Date

Privacy Notification

All information requested on the application form is required for processing the scholarship form.

Policies and Procedures

The following are policies and procedures for scholarships awarded from the Darke County Scholarship Fund.

PLEASE READ CAREFULLY

Failing to adhere to these policies may result in the disqualification of your application.

1. The names of all scholarship recipients are placed on file in The Darke County Scholarship Fund.
2. If necessary, an interview may be requested during the selection process.
3. A scholarship awards banquet will be held in honor of the DCSF recipient on the evening of the fourth Thursday in April and may include scholarships funded and self-directed by other entities.
4. A scholarship recipient shall notify DCSF treasurer of any change to college enrollment before June 30, 2017.
5. The DCSF treasurer will mail a check to the scholarship recipient during the month of July. The check is made payable to the institution for the benefit of the recipient.
6. A scholarship recipient is responsible for registering for individual courses.
7. Courses must be taken for a letter grade or degree credit. The student must earn a C grade point average or better.
8. Withdrawal and refund policies may be enforced.
9. If recipient is unable to enroll in a course for two quarters/semesters in a row, recipient should notify The Darke County Scholarship Fund in writing at PO Box 1113, Greenville, Ohio 45331 or e-mail at editor@countynewsonline.org. Failure to do so may result in disqualification from future scholarship eligibility.
10. The scholarship only applies to study supported by public communication and related courses.
11. Recipients may use monies only to cover tuition expenses.
12. Former recipients are eligible to re-apply. Students re-applying must complete and submit a current application form.

For Office Use Only

Date of application received: _____

Date Reviewed: _____

Action Taken: _____

Comments: