Ohio State University Extension

Computerized Farm Record Keeping Workshop using Quicken®

Are you a farmer looking for a better way to keep your farm records? As farm size, income or debt increases, many farmers and lenders look for computer programs that allow fast data entry, have internal checks for accuracy and allow summarizing of data. Most farmers begin their search by asking "Is there a simple computer program that will keep my records like the farm account books?"

If so, plan on attending OSU Extension's **"Computerized Farm Record Keeping Workshop using Quicken"**

- **Fridays, February 5 & February 12, 2016 – 9:30 A.M. – 12:00 P.M.**
  - **OSU Extension, Darke County, 603 Wagner Avenue, Greenville, Ohio 45331**

Quicken® software was selected as it is a simple cash system. It's popular with farmers due to the ease of data entry and its low price of $75 to $100. This single-entry system is essentially an electronic checkbook. It allows users to record transactions of both the farm and family, to track loans, write checks, reconcile the checkbook with the bank statement, and quickly create reports for financial and tax purposes. This workshop will use the data from an "example farm." Learn how to set up accounts, categorize income and expenses, run tax reports, and prepare farm production reports. This workshop is for participants who are familiar with keyboarding and using a computer mouse. It is a medium-paced workshop and covers a variety of farming examples to maximize the learning experience. The instructor is Bruce Clevenger, OSU Extension Educator, Defiance County.

Participants will learn about Quicken® using an OSU Computer Lab provided during workshop with Quicken® software installed. A workshop manual/home reference will be provided. Registration is $75.00 per farm business (Maximum 2 people per farm). Space is limited to 10 workstations. Registration is due no later than **January 29, 2016**. More information about the class can be obtained by calling the Darke County Extension office at 937.548.5215.

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2016 Computerized Farm Record Keeping Using Quicken®

Name of Attendee(s)_____

Address_____

Phone_____ **Email**_____

_____ **Will bring my own laptop with purchased Quicken installed.**

$_____**$75 per farm business**

Make checks payable to:
Return to:

OSU Extension
OSU Extension, Darke County
603 Wagner Avenue
Greenville, Ohio 45331

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